

Meeting of the Brantford Public Library Board
Thursday, December 21, 2023
Main Library Board Room/Video Conference (Hybrid)
4:30 pm – 6:00 pm

Vision Statement

The Brantford Public Library listens and adapts;
To offer engaging services that foster development for our whole community.

AGENDA

- 1. APPROVAL OF THE AGENDA (1 min.)**
- 2. DECLARATION OF CONFLICT OF INTEREST (-)**
- 3. PRESENTATIONS (-)**
- 4. APPROVAL OF THE MINUTES of October 19, 2023 (1 min.)**
- 5. APPROVAL OF THE IN CAMERA MINUTES of October 19, 2023 (1 min.)**
- 6. BUSINESS ARISING FROM THE MINUTES (-)**
- 7. CORRESPONDENCE (-)**
- 8. RESOLUTION REPORTS (60 mins.)**
 - a. 2024 Planned Closure Dates
 - b. 2024 Library Board Meeting Dates
 - c. Professional Development Policy
 - d. Display and Distribution of Information Policy
 - e. Wilfrid Laurier University Memorandum of Understanding 2024
 - f. 2023 Year-End Audit Engagement and Planning Letters
 - g. Scotiabank Banking Resolution
 - h. Accessibility Plan and Compliance Report
 - i. CEO Performance Review (In Camera)
- 9. INFORMATION REPORTS (10 mins.)**
 - a. CEO Report – October and November
 - b. October 2023 Financial Statements
 - c. 2023 Third Quarter Library Use Statistics

- d. Strategic Actions – Update on Implementation
- e. Budget Update

10. COMMITTEE REPORTS (2 mins.)

a. Review Committee

Draft Minutes November 29, 2023

b. Planning and Policy Committee

Draft Minutes November 21, 2023

c. Governance Committee

Draft Minutes November 2, 2023

Standing item: Library Board training suggestions

d. Ontario Library Service (OLS)

No meeting

11. CITY COUNCILLORS REPORT (10 mins.)

12. NOTICE OF DISCUSSION (-)

13. OTHER BUSINESS (-)

14. UPCOMING DATES (5 mins.)

- a. Library Board meeting – January 18, 2024 at 4:30 pm

15. ADJOURNMENT (-)