

**Meeting of the Brantford Public Library Board
Thursday, May 19, 2022
Videoconference, 4:30pm – 5:47pm**

Vision Statement
A community connected through innovation, discovery, and creativity.

MINUTES

Videoconference Call: M. McGeein (Chair), G. Woodburn (Vice Chair), J. Heath, L. Morris, C. Freibauer, Councillor J. Utley.

Regrets: M. Reniers, K. Towler, Councillor J. Wall.

Videoconference Call – BPL Staff: R. Aramburo, L. Warner, K. Nielsen.

Recording Secretary: M. Male.

1. APPROVAL OF THE AGENDA

28-22

MOVED BY: Councillor J. Utley
SECONDED BY: J. Heath

That the agenda for the May 19, 2022 Board Meeting to be approved as amended.

Carried.

Other Business a. Councillor J. Utley.

2. DECLARATION OF CONFLICT OF INTEREST

None.

3. PRESENTATIONS

a. 2021 Review: Library Resources, Laura Warner

Manager of Library Resources presented an overview of the department. L. Warner highlighted recent activities and upcoming projects, including: recruitment; diversifying and decolonizing library collections; expanding digital archives; and policy development.

b. 2021 Review: Public Services, Kelly Nielsen

Manager of Public Services presented an overview of the department, including descriptions of staff roles and responsibilities, and services offered. K. Nielsen highlighted

recent activities and upcoming projects, including: new service opportunities resulting from the pandemic; expanded access to free library membership; the introduction and evolution of the social service outreach worker position; and initiatives to reduce barriers to library use, such as the elimination of late fines in 2021.

4. APPROVAL OF THE MINUTES of APRIL 21, 2022

29-22

- a. April 21, 2022 Board Meeting Minutes

MOVED BY: C. Freibauer
SECONDED BY: G. Woodburn

That the minutes of the April 21, 2022 Board Meeting be approved.

Carried.

5. BUSINESS ARISING FROM THE MINUTES

None.

6. CORRESPONDENCE

None.

7. RESOLUTION REPORTS

- a. Disconnecting from Work Policy

30-22

MOVED BY: J. Heath
SECONDED BY: C. Freibauer

WHEREAS, according to the *Employment Standards Act*, 2000, section 21.1, employers with more than 25 employees are required to have a written policy in place on disconnecting from work;

AND WHEREAS the Disconnecting from Work Policy supports wellness and work-life balance;

BE IT RESOLVED THAT the Library Board approve the Disconnecting from Work Policy, as presented.

Carried.

b. Health and Safety Policy

31-22

MOVED BY: Councillor J. Utley
SECONDED BY: L. Morris

WHEREAS the *Occupational Health & Safety Act* requires the Library Board to annually review the Health and Safety Policy;

BE IT RESOLVED THAT the Library Board approve the annual review of the Health and Safety Policy, which has resulted in no recommended changes or additions to the policy at this time.

Carried.

c. Workplace Violence and Workplace Harassment Policies

32-22

MOVED BY: J. Heath
SECONDED BY: G. Woodburn

WHEREAS the *Occupational Health & Safety Act* requires the Library Board to annually review the Workplace Harassment and Workplace Violence Policies;

BE IT RESOLVED THAT the Library Board approve the annual review of the Workplace

Harassment Policy and Workplace Violence Policy, which has resulted in no recommended changes or additions to these policies at this time.

Carried.

8. INFORMATION REPORTS

a. CEO Report – April

Recent and upcoming activities and decisions were provided in the report.

b. March 2022 Financial Statements

Financial Statements for March 2022 were received.

c. 2022 First Quarter Library Use Statistics

d. 2022 Workplan Progress Update

e. Provincial Election Advocacy

THAT the CEO be directed to draft a letter, on behalf of the Library Board, to provincial election candidates, to inform them of the Library's priorities and ask them for their stance on each priority.

33-22

MOVED BY: C. Freibauer
SECONDED BY G. Woodburn

Carried.

Key priorities for library advocacy were identified by provincial library organizations, as follows: creation of a core collection of digital resources for all Ontario libraries; enhancement of the Public Libraries Operating Grant; and, enhanced funding for First Nations Public Libraries. The Library Board considered these priorities, as well as one specifically identified for our local context: increased funding for social service supports, given that gaps in social services impact the health, safety and security of library workers and visitors.

9. COMMITTEE REPORTS

A. Review Committee

No meeting.

B. Planning and Policy Committee

No meeting.

C. Governance Committee

Draft Minutes April 28, 2022

D. OLS

No meeting.

10. DIVERSITY, EQUITY & INCLUSION DISCUSSION

CCDI webinar assignment for Board training was: *Let's talk about privilege*. An overview of the webinar was presented by R. Aramburo, CEO / Chief Librarian, and discussion followed.

11. CITY COUNCILLORS REPORT

Councillor J. Utley announced retirement from Council, at the end of this term.

12. NOTICE OF DISCUSSION

None.

13. OTHER BUSINESS

a. Councillor J. Utley thanked the Board for the kindness, condolences and support received.

14. UPCOMING DATES

May 25, 2022 3:30 pm - Strategic Planning Session
June 16, 2022 4:30 pm - Board Meeting

15. ADJOURNMENT

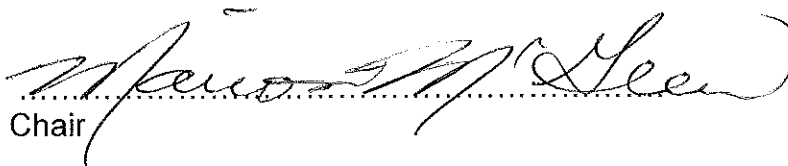
34-22

MOVED BY: J. Heath

The Library Board meeting adjourned at 5:47 pm.

Carried.

Read and approved.....August 18.....2022.


Chair