

**Meeting of the Brantford Public Library Board  
Thursday, November 18, 2021  
Videoconference, 5:30 pm – 6:07 pm**

**Vision Statement**  
**A community connected through innovation, discovery, and creativity.**

**MINUTES**

**Videoconference Call:** M. McGeein (Chair), G. Woodburn (Vice Chair), M. Reniers, C. Freibauer, Councillor J. Utley, Councillor J. Wall, K. Towler, J. Heath, L. Morris.

**Regrets:**

**Videoconference Call – BPL Staff:** R. Aramburo, K. Symons, J. Clark, L. Warner, Z. Ozols, K. Nielsen.

**Recording Secretary:** M. Male.

**1. APPROVAL OF THE AGENDA**

58-21                      MOVED BY:            C. Freibauer  
                                    SECONDED BY:        M. Reniers

That the agenda for the November 18, 2021 to be approved with addition of item 10 a Other Business: Council Presentation Debrief.

Carried.

**2. DECLARATION OF CONFLICT OF INTEREST**

None.

**3. PRESENTATIONS**

**4. BUSINESS ARISING FROM THE MINUTES**

**5. CORRESPONDENCE**

**6. RESOLUTION REPORTS**

a.        Wilfred Laurier University MOU Fee Schedule, September to December 2021

59-21                      MOVED BY:            M. Reniers

SECONDED BY: G. Woodburn

WHEREAS the Brantford Public Library Board approved the 2021 Memorandum of Understanding (MOU) with Wilfrid Laurier University (WLU) on December 17, 2020, with a fee schedule for the period between January to April, 2021;

AND WHEREAS the fee schedule for the remainder of the year (September to December 2021) was not included at that time, to allow for COVID-19-related adjustments in service provision;

AND WHEREAS Library staff has worked with University staff to identify a reasonable, adjusted fee schedule for this period, based on current service levels;

BE IT RESOLVED THAT the Board approve the fee schedule for September to December 2021, as presented.

AND FURTHER THAT Library staff be directed to consider updating the figure used for per capita cost of library services prior to the development of the next agreement.

Carried.

2022 will be prepared in the coming weeks. 2021 was broken into two periods for fees, due to the pandemic. Reasonable solution for the current situation.

**7. INFORMATION REPORTS**

None.

**8. COMMITTEE REPORTS**

None.

**9. NOTICE OF DISCUSSION**

None.

**10. OTHER BUSINESS**

**a. Council Presentation Debrief**

Southwest Branch presentation to November 2<sup>nd</sup> Committee of the

Whole went well; Board members commended Management. Memo in response to questions asked during the presentation has been submitted in advance of the November 23 City Council meeting. CEO will send out link to Board Members to view the meeting virtually.

Councillor Wall remarked on the value of Board members reaching out to City Councillors directly or attending meetings as a delegation, for matters of advocacy.

**11. UPCOMING DATES**

Reminder to reply to Board holiday dinner survey. Currently, December 1<sup>st</sup> is most popular date. Poll will be closed November 18<sup>th</sup>. Confirmation will be sent out on November 19<sup>th</sup>.

Next Board meeting is December 16, 2021, 4:30pm

**12. ADJOURNMENT**

60-21

MOVED BY: J. Heath

The Library Board meeting adjourned at 6:07 p.m.

Read and approved.....December 16.....2021



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Chair